

**SCHOOL DISTRICT OF MANAWA
JOINT CURRICULUM COMMITTEE
AND
POLICY & HUMAN RESOURCES COMMITTEE MEETING
AGENDA**

Join with Google Meet

meet.google.com/xma-pcge-mjf

Join by phone

(US) +1 929-356-4374 PIN: 557 161 409#

Date: August 9, 2021

Time: 5:00 p.m.

Virtual Meeting

Policy & Human Resources Committee Members: J. Johnson (C), Pethke, Reiersen.

Curriculum Committee Members: Hollman (C), Jepson and J. Johnson

In Attendance:

Timer: _____ **Recorder:** _____

1. Consider Endorsement of Elevate K12 to Deliver Secondary Spanish Instruction for the 2021-22 School Year as Presented (Information / Action)
2. Consider Endorsement of Supervisory Instructional Paraprofessional for Spanish Schedule as Presented (Information / Action)
3. Consider Endorsement of Middle School/High School Instructional Paraprofessional Job Description as Presented (Information / Action)
4. Adjourn



Mr. Dan Wolfgram

Little Wolf High School Principal

Manawa Middle School Principal

School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor, Manawa Board of Education
Fr: Dan Wolfgram
Date: 8/5/2021
Re: Recommendation for Elevate K-12 (Spanish) / Instructional Paraprofessional Job Description

The purpose of this memo is to recommend entering into a contractual agreement with Elevate K-12 for the purpose of delivering the Spanish curriculum at the middle school and high school for the 21-22 school year.

The 1.0 Spanish teaching position at LWHS and MMS was posted when the previous Spanish teacher announced her retirement in April 2021. Three separate postings have been attempted. The first round of interviews only produced one viable candidate who accepted an offer with another school district closer to her home. The second round produced one candidate who was unable to reach an agreement with the District. The last posting did not yield any viable candidates.

Options for virtual instruction included Wisconsin Virtual Network (WVN) and Elevate K-12. WVN was rejected as a viable option as students would be expected to learn a foreign language without the presence of a licensed teacher and students would need to work through modules independently.

An instructional paraprofessional will be needed for all class periods that Spanish is being offered to students for the purpose of classroom supervision and assisting the online teacher with student instructional needs. A job description is included in this packet. The rate of pay would be \$13.25 per hour not to exceed 28.75 hours per week.

School District of Manawa

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2525
Fax: (920) 596-5308

Little Wolf High School Manawa Middle School

515 E. Fourth St
Manawa, WI 54949

Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

ManawaSchools.org



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ELEVATE K-12

MANAWA SCHOOL DISTRICT

CLASSROOM INSTRUCTION: SPANISH

GRADE(S): MIDDLE SCHOOL/HIGH SCHOOL

PROPOSAL

7/28/21



Tier 1 Live Streaming Online Instruction

School Year 2021-2022

Tier 1	Manawa Middle School	Little Wolf High School
Instructor: Student Ratio	1:30	1:30
Subjects	Spanish	Spanish
Grades	Middle School	High School
Classroom Manager (paraprofessional)	Provided by school, trained and managed by Elevate K-12	Provided by school, trained and managed by Elevate K-12
# of Periods	2 Periods	4 Periods
Cost per Period/Year (45-60 minutes)	\$13,000	\$13,000
# of Years	Fall 2021-Spring 2022 (1 year)	Fall 2021-Spring 2022 (1 year)
Total Budget	\$26,000	\$52,000



Tier 1 Live Streaming Online Instruction

	Scope of Services (Detail)
Description	High Quality Live Streaming Instruction for Tier 1 Classes
Agreement Dates	July 28th, 2021 - June 3rd, 2022
Current Academic Year Dates	September 1st, 2021 - June 3rd, 2022
Weekly Format of Class	5 days per week (1x/month assessment or project based)
Content Area and Grade Levels	Content Areas: High School Spanish, Middle School Spanish
Elevate K-12 Staff Provided	<ul style="list-style-type: none">❖ High-quality live, online instructors assigned as Teacher of Record❖ 1 Academic Performance Manager (APM) is located virtually within each online class❖ 1 Operations Manager will be assigned for implementation support and program management
Customer Staff Provided	1 Classroom Manager (paraprofessional) for each class period 1 Point of Contact for implementation and operation
Equipment Provided by Customer ("Customer Equipment")	Classroom space, projector, screen, adequate internet access and bandwidth
Equipment Provided by Elevate K-12 ("Elevate Standard Equipment")	Speakers, Microphone, Camera
TOTAL BUDGET AMOUNT	\$78,000 (Based on equivalent of 6 periods at 45-60 minutes per period for full academic year, and subject to change based on number of periods)

Tier 1 Live Streaming Online Instruction

Program Details

Congratulations! You are on your way to investing in high-quality live streaming online instruction for your students. We are thrilled with the opportunity to partner with true visionaries like you. Elevate K-12 is a unique and powerful program. We have created a live streaming online school within your actual school, designed to help students achieve their true potential and learn the skills and concepts that will support their future educational achievements. Our program closely monitors the progress of every student individually so that we can help increase their understanding, their test scores and support their specific needs.

Manawa School District is investing in a high-quality live streaming online instruction program for a maximum number of students in each class for the specified content area(s). The Elevate K-12 large group class will be delivered online to the students through web (Elevate K-12 online platform) and the students will be in school during the class. The class will be delivered as a full semester program Monday through Friday. The Elevate K-12 class will be a blend of live streaming online instruction and project based learning opportunities.

The Total Budget includes the following for each classroom:

Overall Class Structure:

- The overall class structure will be a mix of
 - Live streaming online instruction delivery
 - Fun live activities

Live Online Instruction Delivery:

- The live online classroom will be delivered via web (Elevate K-12 online platform) in an actual school classroom.
- Each classroom and group will maintain the same dedicated instructor throughout the duration of the class unless a change is requested, or the instructor has an emergency leave.
- Each instructor undergoes rigorous training in the content area and specifically on effective live online instruction.
- The live online instructor will meet the certification requirements as stated by the school. Instructors will either be certified in the state, eligible for certification in the state, or certified in another state.

Quality and Project Management:

- Elevate K-12 will assign one Operations Manager (OM) for the School District Program held at designated School(s).
- District will assign one Classroom Manager (CM) to each classroom.

Tier 1 Live Streaming Online Instruction

- A Virtual Academic Performance Manager (APM) will monitor the performance of the instruction sessions virtually. Elevate K-12 assigns the APM.
- Each school must dedicate one school point of contact for the OM and APM.
- The various managers are dedicated to the program to ensure a strong fidelity of implementation.
- Elevate K-12 will also share periodic reports and information on student progress.

Equipment:

- **Elevate K-12 will provide:** speakers, camera, microphone(s), headsets (optional)
- **School will provide:** large screen, projector.

Progress Monitoring:

- The schools will be able to track student progress.
- The dedicated Elevate K-12 POC will also share periodic information with the school.

Program Information and Implementation:

- Generally it takes 2 weeks total for planning and implementation. Elevate K-12 will need 2 weeks for class and technology set up.
- We would like to complete all installations and pre-assessments as soon as possible. The school must provide all information about the program including:
 - Desired start date
 - Number of sessions or program dates/length
 - Number of students
 - Instructional ratio
 - Content areas
 - Grade levels
 - The technology set up at the school (Schools with no student laptops/desktops cannot use Tier 1)
 - Any hiring special needs, like certification or fingerprinting

Tier 1 Live Streaming Online Instruction

Classes List

HIGH SCHOOL CLASSES (9-12)		MIDDLE SCHOOL CLASSES (6-8)	ELEMENTARY SCHOOL CLASSES (K-5)
Co-ordinate Algebra	Chemistry	Math	Spanish, French (Enrichment)
Foundations of Algebra	Physics	ELA	
Algebra 1&2	Economics	Science	
Geometry	Spanish 1&2	Social Studies	Math (Grades 4&5)
Calculus	French 1&2	Spanish 1&2	
Support Algebra	American Sign Language 1&2	French 1&2	Coding Enrichment (Grades 3-5)
Support Geometry	US History	American Sign Language 1&2	
ELA - 9	US Government/Civics	US History	
ELA - 10	World History	US Government/Civics	<div style="border: 2px solid black; padding: 5px; text-align: center;"> <p>Don't see a class you need?</p> <p>We can build it for you!</p> </div>
ELA - 11	US Geography	World History	
ELA - 12	World Geography	US Geography	
Biology	Earth/Physical Science	World Geography	
Computer Science 1&2 <small>(One semester class)</small>		Computer Science 1&2 <small>(One semester class)</small>	

Payment terms:

Upon signature of Agreement, Customer will issue an Order Form for the Services to be delivered during the Academic Year. Customer agrees to the following payment terms, as reflected by selecting one option below:

- Full invoice for the balance for the current Academic Year prepared and sent in conjunction with the signing of Agreement (2% discount for payment of the total academic year programs within 30 days of invoicing).
- Other options available as per MSA

For any questions please contact:

Pat McGrath

Email: pat.mcgrath@elevatek12.com

Cell: 847-971-2116

We look forward to partnering with you to serve your students!

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (“AGREEMENT”) IS ENTERED INTO AND EFFECTIVE AS OF THE DATE WHEN THE LAST OF THE PARTIES HERETO EXECUTES THIS AGREEMENT (“EFFECTIVE DATE”) IS BY AND BETWEEN **EDBLOX, INC., d/b/a Elevate K-12 (“COMPANY”)** WITH RESPECT TO THE COMPANY'S LIVE STREAM INSTRUCTION SERVICES (COLLECTIVELY THE “SERVICE”) AND THE RELATING DOCUMENTATION AND THE MANAWA SCHOOL DISTRICT (**THE “CUSTOMER” OR “YOU”**). BY SIGNING THIS AGREEMENT, YOU HEREBY AGREE TO THE TERMS OF THIS AGREEMENT AND WARRANT THAT YOU HAVE THE REQUISITE AUTHORITY, POWER AND RIGHT TO FULLY BIND EACH SCHOOL IN THE DISTRICT TO USE THE SERVICE PURSUANT TO THIS AGREEMENT.

1. Certain Definitions.

1.1 “District” is the administrative body that supervises Schools within a specified territory.

1.2 The current “Privacy Policy” of Company is available at www.elevatek12.com/privacy, provided that Company reserves the right to change the Privacy Policy from time to time.

1.3 A “School” is a building or set of buildings that comprise one educational unit (*i.e.*, an elementary school, middle school, junior high school or high school) subject to this Master Services Agreement.

1.4 The “Scope of Work”, attached hereto as Exhibit A, is the document which confirms the specific order details of Customer's purchase of products and services hereunder, including the term, pricing and payment terms and a list of the Schools, if available, authorized under this Agreement to access such products and services. The Scope of Work may be amended from time to time by written agreement of the parties hereto. In no event shall the Scope of Work serve to amend the terms of this Agreement and in the event there is a conflict between this Agreement and the Scope of Work, the terms of this Agreement shall prevail.

1.5 “Service Period Budget ” shall have the meaning specified in the Scope of

Work. "Agreement Term Dates" shall have the meaning specified in the Scope of Work.

1.6 The "Site" shall mean Elevate K-12 <https://www.portalelevate.com/Account/LogOn>.

1.7 "Academic Year" shall mean the first day of instruction provided by Customer to Students through the last date of instruction for the regularly scheduled school year, excluding summer school and any breaks per Customer's school calendar.

1.8 A "Student" is an individual enrolled in a School.

1.9 A "Classroom Coordinator" is a teacher, paraprofessional or other education provider employed by a School or School District in order to help implement and manage the Services within the classroom where students are enrolled.

2. Term and Pricing. The term and pricing details of this Agreement are set forth on the Scope of Work attached hereto as Exhibit A.

3. License Grants and Restrictions.

3.1 Grant and Privacy Restrictions.

3.1.1 Company grants to Customer a nonexclusive, non transferable, limited right and license to use the Service accessible at the Site at all Schools listed in the School list set forth in the Scope of Work ("Authorized Schools"), subject to all of the terms and conditions of this Master Services Agreement. Unless a particular right is expressly granted herein, it is expressly excluded in this license. The Service may only be accessed by the Authorized Schools and Number of Authorized Students as set forth on the Scope of Work and, for purposes of clarity, once a Student is licensed to access the Service ("Licensed Student"), such license cannot be transferred to or used by any other Student or other third party during the then-current school year. The foregoing license is specific to such Authorized Schools and Number of Authorized

Students and is not a grant for concurrent use of the Service.

3.1.2 All information provided to Company or through the Service by individual users of the Service is subject to the Company Privacy Policy. Company's use of user information shall be limited to the uses provided under the Privacy Policy.

3.2 Ownership and Proprietary Rights.

3.2.1 Customer acknowledges that the Service and the Site and all intellectual property rights associated therewith are proprietary to Company and its partners, parents, subsidiaries, agents, affiliates and/or licensors (together, hereinafter "Affiliated Parties").

3.2.2 Customer will not obscure or remove any proprietary-rights notices of Company or its licensors contained in the Service and the Site. Customer may not and shall not permit any other party to sublicense, lease, rent, download, reproduce, modify, display, distribute, create a derivative work of or otherwise use the Service or the Site except as expressly provided in this Agreement. Customer may not attempt (or authorize, encourage or support attempts by others) to reverse-engineer or derive source code from the Service and the Site or otherwise alter or interfere with the Service and the Site.

4. **Login Codes.** A unique user name and password ("Login Code") is required for access to the Service for each Student and Classroom Coordinator. Company will provide Customer with a Classroom Coordinator Login Code during implementation. Customer will be responsible for providing information to the Company in order for the Company to create separate Student Login Codes up to the number of authorized student licenses as determined during the implementation phase of Service. Customer is responsible for securing all Login Codes and for the use of the Login Codes, passwords and account(s). Customer shall not allow unauthorized persons to use the Login Codes and shall promptly notify Company of any unauthorized use or attempts thereof. Notwithstanding anything to the contrary, Customer shall be solely responsible for any authorized or unauthorized use of any log-in code, username,

password, and access to Customer's account by any person and shall be solely responsible for what information is included with respect to any student and for compliance with all laws with respect thereto. Customer agrees to bear all responsibility for the confidentiality of its passwords and all use, purchases, or charges incurred from use of the Service or Site with its password. Customer is responsible for maintaining the confidentiality of its account and password and for restricting access to School's computers, and Customer agrees to accept responsibility for all activities that occur under its account or password. Company reserves the right to refuse service, terminate accounts, remove or edit content, or cancel orders in its sole discretion.

5. **Training and Support.** Training and support services, if any, will be provided as described in the Scope of Work.

6. **Payment Terms.** Fees; Payment Terms; Collection Fees:

The Customer will be invoiced, using the form or one substantially similar attached hereto as Exhibit C ("Invoice") based on the number of Class Periods (as defined in the Scope of Work) and the price per Class Period. Upon signature of Agreement, Customer shall issue an order form in the form similar to attached hereto as Exhibit B ("Order Form") for the Services to be delivered during the first Academic Year. In subsequent years, Customer shall issue an Order Form at least 60 days prior to the first day of instruction for the upcoming Academic Year. The annual invoicing is subject to the minimum allotment of Class Periods Company is securing for the Customer per this Agreement. For each Academic Year during the term of this Agreement, the Customer will be invoiced and is responsible for the fees based on the Scope of Work. Company will not need to obtain another agreement from the Customer to proceed with the Services. Company shall invoice the Customer in accordance with the Billing Terms detailed in this Agreement in the Customer Billing section and mutually agreed to under this Agreement. The Customer shall make payment to Company in accordance with the terms selected in the Billing Terms section of Agreement. Prices set forth in the Agreement do not include sales tax. Sales tax, if applicable, will be included in the invoice sent by Company to Customer, unless Customer provides

evidence of tax exemption. Time is of the essence for all payments under this Agreement, and in the event any overdue payment is sent by Company to a collection agency or an attorney for collection in accordance with Company's standard collection procedures, Customer agrees to pay all costs of collection, including without limitation all court costs and reasonable attorneys' fees. The Customer shall maintain such books and records as are necessary to substantiate amounts paid to Company pursuant to this Agreement, which shall be made available to Company for examination on request. It is Company's policy to not carry credits forward from one academic year to another for unused classes. It is also Company's policy to not provide refunds for unused classes.

7. **Customer Responsibilities.** The Customer will provide a point of contact "School Point of Contact" for the Services. In addition, the Customer shall, for each Class Period, provide a Classroom Coordinator who will be on site in each Class. Each Classroom Coordinator will be provided training by Company. In addition, Company can request (and the Customer shall promptly comply with such request) that any Classroom Coordinator be replaced for non-performance or failing to perform in accordance with Company's training or standards, as determined by Company in its reasonable discretion.

8. **Additional Customer Responsibilities**

8.1 Online Practices. Customer shall ensure that its Students and Classroom Coordinators will not (a) upload, post, transmit, display or otherwise make available to other subscribers any messages, content or materials that (i) are vulgar, hateful, fraudulent, threatening, harassing, illegal, obscene, threatening, defamatory or invasive of privacy, (ii) violate (intentionally or unintentionally) a contractual, fiduciary or confidentiality obligation or duty any such person or Customer may have to any third party, (iii) infringe any intellectual property or violate other proprietary rights, or (iv) harms minors in any way; (b) upload, post, transmit, display or otherwise make available any unsolicited bulk e-mail, political campaigning, commercial solicitation, chain letters, pyramid schemes, mass mailings or any form of spam; upload, post,

transmit, display or otherwise make available material that comprises or contains software viruses or other computer code designed to interfere with the functionality of any computer Service, software or hardware; (c) interfere with or disrupt the Service or the Site, or any networks or servers connected to or by the Service or the Site; (d) intentionally or unintentionally violate any applicable local, state, national or international law, (e) impersonate any person or entity or falsely state or misrepresent such person's affiliation with any person; (e) violate any law or regulation; or (f) collect or store personal data about any third party. In addition, Customer and its Classroom Coordinators and Students may not use a false e-mail address, impersonate any person or entity or otherwise mislead as to the origin of a message or content. Customer understands and agrees that any loss or damage of any kind that occurs as a result of the use of any messages, content or material that Customer or its Schools, Classroom Coordinators and Students upload, post, transmit, display or otherwise make available through the use of the Service is solely Customer's responsibility. Customer shall be responsible for any and all breaches of this Agreement by a Student or Classroom Coordinator.

8.2 Links. The Service or the Site may present links to third-party Web sites. These links are provided only as a convenience to Customer. Company is not responsible for the availability of these outside sites or their contents. Customer should direct any concerns regarding these third-party sites to the applicable site administrator.

8.3 Equipment. Customer shall be solely responsible for providing, maintaining and compatibility with the Site and the Service, including all hardware, software, electrical and other requirements for Customer's use of the Service or Site, including without limitation, telecommunication equipment, internet access, web browsers or other equipment, programs that are required to access and use the Service and the Site. Customer is responsible for ensuring their equipment meets the minimum system requirements of the Site and Service. Company does not guarantee or warrant compatibility between the Site and Service and customer's equipment.

9. **Privacy, FERPA, and Compliance with Law.** Company receives and handles personally identifiable information ("PII") as a "school official" under the United States Family Education Rights and Privacy Act, 20 U.S.C. 1232g, 34 CFR Part 99 ("FERPA") for

the purpose of delivering the Services as contemplated by this Agreement.

PII obtained will be used solely for the purposes of performing Services under this Agreement, and will not be disclosed to third parties except as required to provide Services to Customer contemplated in this Agreement, or otherwise as expressly permitted by FERPA and other applicable laws.

It is Customer's responsibility to respond to requests for education records received by Company from third parties.

Customer represents and warrants that it is in compliance with applicable information and on-line protection laws, including, but not limited to, COPPA and FERPA. To the extent that PII as to any Student under the age of thirteen (13) is provided to Company, Customer represents and warrants that it has obtained all requisite consents and authorizations or otherwise has the authority to provide such information to Company. To the extent that any information covered by FERPA is being made available to Company or to any third party (including other Students), Customer represents and warrants that it has given all applicable notices and has received all applicable consents and has not received any effective objections thereto.

10. **Information Security.** Company maintains and enforces commercially reasonable practices, including administrative, technical, and physical safeguards to reasonably protect the confidentiality, availability, and integrity of Customer and end user data in alignment with requirements of applicable laws and regulations, including the FERPA. This includes, but is not limited to, encryption of data in transit when submitted across the Internet, access controls, firewalls and user authentication protocols. The Internet, however, is not entirely secured, and Company will not be responsible for security incidents not reasonably within its control.

If required by applicable laws, Company will promptly report to Customer any unauthorized access to Customer Data and, in the event that further notification is required by law, will support Customer notification to its end users.

All of Servers used by Company supporting the Services are secure and located within

the United States.

11. **Confidentiality.** Each party may disclose to the other certain non-public information or materials relating to a party's products, intellectual property, business, marketing programs and efforts, personally identifiable information of the party's personnel, end users, students and customers, and other confidential information and trade secrets ("Confidential Information"). Confidential Information does not include information that: (a) is or becomes publicly available through no breach by the receiving party of this Agreement; (b) was previously known to the receiving party prior to the date of disclosure, as evidenced by contemporaneous written records; (c) was acquired from a third party without any breach of any obligation of confidentiality; (d) was independently developed by a party hereto without reference to Confidential Information of the other party; or (e) is required to be disclosed pursuant to a subpoena or other similar order of any court or government agency, provided, however, that the party receiving such subpoena or order shall, when legally permissible, promptly inform the other party in writing and provide a copy thereof, and shall only disclose that Confidential Information necessary to comply with such subpoena or order. Except as expressly provided herein, the receiving party will not use or disclose any Confidential Information of the disclosing party without the disclosing party's prior written consent, except disclosure to and subsequent uses by the receiving party's employees or consultants on a need-to-know basis, provided that such employees or consultants have executed written agreements restricting use or disclosure of such Confidential Information that are at least as restrictive as the receiving party's obligations under this Section. The receiving party agrees to use at least the same care and precaution in protecting such Confidential Information as the receiving party uses to protect the receiving party's own Confidential Information, and in no event less than reasonable care. Each party acknowledges that due to the unique nature of the other party's Confidential Information, the disclosing party may not have an adequate remedy solely in money or damages in the event of any unauthorized use or disclosure of its Confidential Information. In addition to any other remedies that may be available in law, in equity or otherwise, the disclosing party shall be entitled to seek injunctive relief to prevent such unauthorized use or disclosure.

12. **Software Availability.** The hosted elements of the Services will be available for remote access 99.5% of the time each calendar month of the Term, excluding Excused Outages (as defined below) ("Availability"). Company will attempt to schedule any planned maintenance or upgrades at times when usage of the Services is typically low, and will attempt to communicate any outages associated with planned maintenance or upgrades to its customers in advance via email or through notifications within the Services. Downtime as a result of any causes beyond the control of Company or that are not reasonably foreseeable by Company, including, without limitation, any of the causes noted below, are excluded from the Availability calculations (collectively, "Excused Outages"):

- a. Customer environment issues affecting connectivity or interfering with the Services, including without limitation, Customer's telecommunications connection or any other Customer software or equipment, Customer's firewall software, hardware or security settings, Customer's configuration of anti-virus software or anti-spyware or malware software, or operator error of Customer;
- b. Any third party software, hardware, or telecommunication failures, including Internet slow-downs or failures;
 - i. Force majeure events including, without limitation fire, flood, earthquake, elements of nature or acts of God; third party labor disruptions, acts of war, terrorism, riots, civil disorders, rebellions or revolutions; quarantines, embargoes and other similar governmental action; catastrophic or unusual internet delays, denial of services attacks, or other hacking activities; or any other similar cause beyond the reasonable control of Company;
 - ii. Issues related to third party domain name system (DNS) errors or failures; and
 - iii. Emergency maintenance of the Services, for which Customer may not receive advanced notice.

In the event Company fails to achieve the Availability requirement, Company will use commercially reasonable efforts to correct the interruption as promptly as practicable.

13. **Non-Solicitation of Company Employees.** Customer agrees that during the term of this Agreement and for one year following the termination date of this Agreement, it will not recruit, solicit for employment, or employ, or help any other third party to recruit, solicit for employment or employ, any Company employee or contractor provided by Company to deliver services to Customer under this Services Agreement or with whom Customer had contact in connection with such services, including without limitation an online Company Instructor, School Manager or local office employee. In the event the Customer violates the foregoing prohibition, it will pay immediately upon written demand by Company, a fee in the amount of Ten Thousand Dollars (\$10,000.00) (the "Hiring Fee"). The parties intend that the Hiring Fee constitutes compensation, not a penalty. The parties acknowledge and agree that Company harm caused by Customer's breach of the foregoing prohibition would be impossible or very difficult to actually estimate and that the Hiring Fee is a reasonable estimate of the anticipated or actual harm that might arise from such a breach. The Customer's payment of the Hiring Fee is the Customer's sole liability and entire obligation and Company's exclusive remedy for any Customer breach of this section. All Hiring Fees shall be invoiced immediately and payable upon receipt.

14. **LIMITED WARRANTY, LIABILITY AND DAMAGES; INDEMNITY**

14.1 Warranty Disclaimer.

THE SERVICE IS PROVIDED "AS IS" AND WITHOUT WARRANTY BY COMPANY AND, TO THE MAXIMUM EXTENT ALLOWED BY APPLICABLE LAW, COMPANY AND ITS AFFILIATED PARTIES EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, NON INFRINGEMENT, TITLE AND FITNESS FOR A PARTICULAR PURPOSE. Specifically, Company

makes no warranty that the Service or the Site will meet Customer's requirements or that access to the same will be uninterrupted or error-free. You acknowledge and agree that Company and its vendors and licensors do not operate or control the internet and that: (I) viruses, worms, Trojan horses, or other undesirable data or software; or (II) unauthorized users (e.g. hackers) may attempt to obtain access to and damage the content, websites, computers, or networks. Company will not be responsible for those activities.

14.2 LIMITED LIABILITY. NEITHER COMPANY NOR ITS AFFILIATED PARTIES WILL BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR (a) ANY UNAUTHORIZED USE OF THE SERVICE OR THE SITE OR USE FOR PURPOSES NOT INTENDED UNDER THIS AGREEMENT, OR (b) ANY LIABILITY OR DAMAGE CAUSED OR INITIATED BY THIRD PARTIES AND AFFECTING CUSTOMER'S COMPUTERS, COMMUNICATION FACILITIES, SOFTWARE, DATA OR SERVICES THAT MAY RESULT FROM USE OR ACCESS OF THE SERVICE OR THE SITE.

14.3 LIMITED DAMAGES AND REMEDIES. NEITHER COMPANY OR ITS AFFILIATED PARTIES SHALL BE LIABLE TO CUSTOMER OR ANY SCHOOL FOR ANY CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION AND THE LIKE) ARISING OUT OF THE USE OF OR THE INABILITY TO USE THE SERVICE OR THE SITE. Because some jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, the above limitation may not apply to Customer. NOTWITHSTANDING ANYTHING IN THIS MASTER SERVICES AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL COMPANY OR ITS AFFILIATED PARTIES BE LIABLE FOR DAMAGES OR MONETARY REMEDIES OF ANY KIND IN THE AGGREGATE UNDER THIS MASTER SERVICES AGREEMENT THAT EXCEED THE LICENSE FEE PAID BY CUSTOMER IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR CLAIMS GIVING RISE TO THE LIABILITY.

14.4 Indemnity. Customer agrees to indemnify and defend Company and its agents, employees, representatives, licensors, affiliates, corporate parents and subsidiaries from and against any and all claims, losses, demands, causes of action and judgments (including attorneys' fees and court costs) of third parties (collectively

"Claims") arising, directly or indirectly, from or concerning any breach or alleged breach of this Agreement by Customer and to reimburse Company on demand for any losses, costs or expenses it incurs as a result of any such Claims.

15. **TERMINATION**

15.1 Term. This Agreement shall commence on the Effective Date hereof. The Service Period for individual Districts and Schools set forth in the Scope of Work are separate from the term of this Agreement; provided, however, that if this Agreement terminates for any reason, all Service to all Schools shall terminate at that time as well.

15.2 Termination. Company reserves the right at any time to discontinue, temporarily or permanently, the Service or any part thereof or terminate any user's access to the Service or any part thereof. Company may also modify, delete or adapt the Service at any time without any notice or obligation to the user at Company's sole discretion. You agree that Company will not be liable to you or any third party for any modification, suspension, or discontinuation of the Service, or any part thereof. Upon termination for any reason, you must cease all access to the Service.

This Agreement will terminate (a) on the thirtieth (30th) day after either party gives the other written notice of a breach by the other of any material term or condition of this Agreement, unless the breach is cured before that day; or (b) upon written notice by either party, immediately, if (i) a receiver is appointed for the other party or its property; (ii) if the other party becomes insolvent or unable to pay its debts as they mature in the ordinary course of business or makes a general assignment for the benefit of its creditors; or (iii) if any proceedings (whether voluntary or involuntary) are commenced against the other party under any bankruptcy or similar law and such proceedings are not vacated or set aside within sixty (60) days from the date of commencement thereof.

15.3 Effect of Termination. Immediately upon expiration or termination of this Agreement, Customer will cease using the Site and Service and cause all Schools listed in the Scope of Work to cease using the Service and Site (any copies of which shall be

returned to Company). Termination does not entitle Customer to any refund or reduction of Service Period Fees already paid by or due from Customer. If Company terminates this Agreement due to an uncured material breach by Customer, in addition to any and all rights and remedies available to Company, Customer shall be obligated to pay Company the full Service Period Fees for the then current term. If Customer terminates this Agreement due to an uncured material breach by Company, Customer shall only be obligated to pay Company for use of the Service and the Site up to and including the date of termination. Customer understands and agrees that if Customer requests a pro-rata refund as a remedy hereunder, then such request will be an election of remedies and the sole remedy available to Customer with respect to any dispute with Company.

16. MISCELLANEOUS

16.1 General Terms. Company may use and disclose to third parties Customer's name and logo, and if Customer is a District, the names of any affiliated Schools as part of a list of Company customers or references. This Agreement and any rights and responsibilities hereunder may not be assigned or delegated by Customer, including by action of law, without the express written consent of Company. Any assignment or delegation in violation of this Section will be void and of no effect. Waiver of any breach under this Agreement does not waive future compliance with that provision, which remains in effect. If any part of this Master Services Agreement is held invalid or unenforceable, that portion shall be construed in a manner consistent with applicable law to reflect, as nearly as possible, the original intentions of the parties, and the remaining portions shall remain in full force and effect.

This Agreement and any other terms or documents referred to herein represent Customer's entire agreement with Company with respect to its use of the Service and the Site. The provisions of this Agreement may not be amended or waived except by a writing signed by all parties to this Agreement that references this Agreement.

16.2 Remedies and Reserved Rights. Company reserves the right at any time and

from time to time to modify, temporarily suspend and limit access to the Service or the Site (or any part thereof) with or without notice to Customer for maintenance or security or other reasons. Customer agrees that Company shall not be liable to it or to any third party for any modification, suspension or limitation of the Service or the Site. Company also reserves the right at any time and from time to time to modify or terminate any of the content or curriculum of the Service or the Site. If Company discovers any unauthorized access or use of the Service and/or Site, then Company shall have the following remedies in addition to any and all other remedies that may be available to Company: (a) if such unauthorized use may cause injury or physical damage to Company's computers, data or electronic files, the Site, the Service or a third party, then Company has the reasonable right to suspend all or part of the Service or the Site access of Customer immediately without prior notice to protect itself or third parties, and Company shall promptly notify Customer of the suspension and work together with Customer to cure the problem; and (b) if such unauthorized access or use would cause any other type of injury or damage to Company or a third party, then Company shall give Customer notice of the problem and no less than three (3) business days to cure the problem, and thereafter if the problem remains uncured Company has the right to suspend all or part of the Service or Customer's Site until the problem is cured; and (c) terminate this Agreement immediately.

16.3 Disputes. THIS AGREEMENT SHALL BE GOVERNED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF ILLINOIS APPLICABLE TO CONTRACTS MADE AND FULLY PERFORMED THEREIN, AND THE STATE AND FEDERAL COURTS LOCATED IN COOK COUNTY SHALL HAVE EXCLUSIVE JURISDICTION OF ALL SUITS AND PROCEEDINGS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT. BOTH PARTIES HEREBY SUBMIT TO THE JURISDICTION OF SAID COURTS FOR PURPOSES OF ANY SUCH SUIT OR PROCEEDING. Any delay in or failure of performance by Company under this Agreement will not be considered a breach and will be excused to the extent caused by any occurrence beyond the reasonable control of Company, but not limited to, acts of God, power outages and governmental restrictions. Any notice by a party to this Master Services Agreement shall be deemed to have been sufficiently given to the other party if sent by certified mail, return receipt request, or by facsimile and confirmed in writing by letter sent by certified mail and shall be deemed to have

been received three (3) business days after the date of dispatch.

The foregoing is agreed and accepted. This Agreement must be signed by both parties to be valid.

EDBLOX, INC., d/b/a/ Elevate K-12

By:

Name _____
(Signature)

Name _____
(Print)

Title _____

Date _____

[DISTRICT / CUSTOMER]

By:

Name _____
(Signature)

Name _____

(Print)

Title_____

Date_____

Exhibit A

Scope of Services and Pricing for Tier 1 Programs

	Scope of Services
Description	High Quality Live Streaming Instruction for Tier 1 Classes
Agreement Dates	August 4, 2021 to June 3, 2022
Current Academic Year Dates	September 1, 2021 to June 3, 2022
Weekly Format of Class	Five days a week (Five days of live, online group instruction per week, and one day of assessments and project based learning per month)
Content Area and Grade Levels	Content Areas: Middle School Spanish, High School Spanish. Exact grade levels TBD on or before August 13, 2021.
Elevate K-12 Staff provided	<ul style="list-style-type: none"> ❖ High-quality live, online instructors assigned as Teacher of record ❖ 1 Academic Performance Manager (APM) is located virtually within each online class ❖ 1 Operations Manager will be assigned for implementation support and program management
Customer Staff provided	1 Classroom Coordinator (paraprofessional) for each Class Period 1 Point of Contact for implementation and operation
Equipment Provided by Customer ("Customer Equipment")	Classroom space, computers or laptops (one for each student in the Elevate K-12 classroom), projector, screen, adequate internet access and bandwidth
Equipment Provided by Elevate K-12 ("Elevate Standard Equipment")	Speakers, microphone(s), camera(s)
TOTAL ANNUAL BUDGET AMOUNT	\$78,000 – Budget based on equivalent of 6 periods of 45-60 minutes each delivered 5 days per week for the full academic year.

Live Class Operations and Delivery Terms:

1. Schools. The Services performed under this Scope of Work and Agreement shall be for schools within the District as long as they follow the content classes offered.
2. Tier 1 Programs. Company will assign an operations manager to the Customer. The operations manager will work with Customer personnel to develop a mutually agreeable implementation timeline for the Customer. The Customer will submit a timeline for the submission of chosen focus standards, timeslots, information technology checks, and the delivery of student rosters to Company. If there are delays beyond the following timeframes for any reason, Company reserves the right to delay the start of your program.
 - a) List of chosen courses – 30 calendar days before the first day of instruction
 - b) Timeslots – 30 calendar days before the first day of instruction
 - c) Information technology check – 15 calendar days before the first day of instruction
 - d) Classroom Coordinator – selected and available for training 15 days before the first day of instruction
 - e) Student Roster – 7 calendar days before the first day of instruction
3. Pricing and Service Period Fees:

The price per period for a full Academic Year of instruction will be based on the pricing schedule in Schedule A attached with this agreement and the order form in Exhibit B
4. Company shall be responsible for all staffing decisions and may replace, reassign, or alter the Staff providing the Services as Company chooses in its sole and absolute discretion. Throughout the duration of the course, there may be a some instances in which the teacher of the course (the "Teacher of Record") may miss

certain Classes or Periods and Company will use commercially reasonable efforts to provide a substitute teacher ("Substitute Teacher") for such Classes or Class Periods. The Customer understands and agrees that such Substitute Teacher will not and will not be required to have the same level of qualifications, certificates, or degrees as the Teacher of Record and that the use of such Substitute Teachers will not be a breach of these Terms and Conditions. Company may, as indicated on the Budget and Initial Order Form, provide cameras, speakers and microphones for the administration of the Classes (collectively, Company Standard Equipment).

5. Cancellation of Sessions. If an authorized representative of Customer cancels a session within a window of 48 hours prior to the start of an individual session, excluding school emergencies, by providing written notification to Company, Customer will pay for the session as if it had occurred. If an authorized representative of Customer cancels a session with more than 48 hours notice to the start of an individual session by providing written notification to Company, the session will be rescheduled at the end of the current program calendar of sessions at a mutually agreed to time. As stipulated in this Agreement, credit for unused sessions will not carry over from one Academic Year to another.

Customer may make roster changes during the add/drop period, which is the first two weeks of the semester or start of class. After that initial two week window, Customer must submit a change request order to add students to a class, which may trigger a contract and invoicing change.

Customer cannot change the subject, grade or focus standards of a program after the delivery of the first session. To request any changes, Customer must submit a formal written change request, which will trigger a contract review and adjustment as appropriate.

6. Term and Service Period. This Agreement shall remain in effect for the length of time set forth within the Scope of Work unless terminated earlier as set forth herein ("Initial Term"). For each Academic Year during the Agreement Term, the parties shall

execute an Order Form setting forth the number of Classes (with such number equal to or greater than the Minimum Number of Classes set forth on the Budget and Initial Order Form and less than or equal to the Maximum Number of Classes set forth on the Budget and Initial Order Form), Periods, Students, fees, and payment schedule for such Academic Year. Each year during the Initial Term, Company agrees to maintain the per Class pricing. For incremental Classes in excess of the Maximum Number during the Initial Period, as well as all Classes subsequent to the Initial Period, Company may adjust the fees by, prior to the end of each calendar year during the Term, giving written notice of the adjusted fees applicable to the school year commencing the following Academic Year. Upon expiration of the Initial Term, the Agreement shall renew for additional one-year terms (each a "Renewal Term" and together with the Initial Term, the "Term"). Unless an Order Form is executed in such Renewal Terms, a binding Order Form with the Minimum Number of Classes set forth on the Budget and Initial Order Form shall be generated and effective at no higher than the list price applicable to that school year. This Agreement may only be terminated on notice of thirty (30) days after the delivery by a party of written notice containing a description of a material breach of this Agreement by the other party, provided such breach is not cured within such thirty (30) day period. The Fees paid pursuant to this Agreement are non-refundable, even in the event this Agreement is terminated due to Company's breach thereof or the Customer hires an instructor specifically for the Class.

7. Billing Terms [check applicable terms]: Upon signature of Agreement, Customer will issue an Order Form for the Services to be delivered during the first Academic Year. In subsequent years, Customer shall issue an Order Form at least 60 days prior to the first day of instruction for the upcoming Academic Year. The initial Invoice will be issued for the Minimum Budget. Customer agrees to the following payment terms, as reflected by selecting one box below:

- Invoice for full amount of current Academic Year programming prepared and sent in conjunction with signing of Agreement. Payment in full due within 30 days of invoice date.
- Invoice for full amount of current Academic Year programming prepared and sent in conjunction with signing of Agreement. Payment of 50% of full amount due within 30 days of invoicing date, with the remaining 50% balance due within 90 days of invoicing.

- Other (requires pre-approval): _____

Customer billing contact information:

Contact name: _____

Mailing address: _____

Email: _____

Phone: _____

Exhibit B

SAMPLE Order Form

Elevate K-12 Tier 1 Classes: Order Form Sample Format

Elevate K-12 Statement of Work

Name of District: Sample School District

Project Name: Tier 1 Classes for 21-22 Academic Year

Prepared by: Partnerships Manager

Date: MM/DD/YYYY

The Statement of Work is the official description of work to be completed as an extension of the current contract. **No changes to the content, grades or number of periods below shall be requested upon signature of this Statement of Work.** District may add subjects and periods as needed, which will require a revised SOW and result in additional costs to the district as per the contract.

PROJECT BACKGROUND AND DESCRIPTION - CONTRACT MINIMUM

School	Grade	Content	Number of Periods	Date Allocated
Lincoln Middle School	7th	ELA	2	7/1/21
Lincoln Middle School	7th	Math	4	7/1/21
Lincoln Middle School	8th	Science	3	7/1/21
Main High School	10th	Spanish 2	6	7/1/21
Minimum Periods	15 periods @ \$13,000 per period = \$195,000			

Exhibit C

Sample Invoice

Elevate K-12
 747 N LaSalle, Suite 400
 Chicago, IL 60654 US
 accounts@edblox.com
 www.elevatek12.com



BILL TO

Attn: Accts Payable
 Contact Name
 School/District Name
 Street Address
 City, State Zip Code

SHIP TO

Contact Name
 School/District Name
 Street Address
 City, State Zip Code

INVOICE EDBLX Enter #

DATE Enter TERMS Enter

DUE DATE Enter

ACTIVITY	QTY	RATE	AMOUNT
Elevate K-12 Enter Program Details	1	0.00	0.00
Elevate K-12 Enter Program Details	1	0.00	0.00
Elevate K-12 Enter Program Details	1	0.00	0.00
Elevate K-12 Enter Program Details	1	0.00	0.00
PO Number – Enter			


1) Payment Options : Use either one of these options
 a) By Check: Please make check payable to "EdBlox Inc"
 b) By Direct Deposits or ACH: Please email for wire transfer account details.

2) EdBlox Inc FFIN: 81-5088569

TOTAL DUE \$0.00

THANK YOU FOR YOUR BUSINESS!

Schedule A

 Elevate K-12 Tier 1 Pricing Model 2021-2022		
Full Academic Year		
Live Instructional Days	Period Length	Price per Period
5 days/week	45-60 mins	\$13,000
	75 mins	\$16,400
	90 mins	\$19,000

Semester		
Live Instructional Days	Period Length	Price per Period
5 days/week	45-60 mins	\$7,500
	75 mins	\$9,250
	90 mins	\$11,000

Interim – 9 Weeks		
Live Instructional Days	Period Length	Price per Period
5 days/week	45-60 mins	\$4,250
	75 mins	\$5,250
	90 mins	\$6,250

**SCHOOL DISTRICT OF MANAWA
MIDDLE SCHOOL / HIGH SCHOOL INSTRUCTIONAL PARAPROFESSIONAL
JOB DESCRIPTION**

QUALIFICATIONS:

1. Associates Degree preferred or have at least two years of post-secondary education that is equivalent to at least 48 semester hours from an accredited higher education institution.
2. Strong written and oral communication skills.
3. Positive communication skills
4. Valid driver's license
5. Skill in the use of classroom and instructional equipment
6. Ability to operate audio visual, standard office, word and data processing equipment
7. Ability to establish and maintain effective working relationships with teachers, parents, students, and administrator

JOB GOALS: To support middle school and high school students in the Spanish classroom, accomplish the objectives established by the building principal, and classroom teacher. Properly handle confidential matters relating to students, student records, parents, staff, and other school related matters.

REPORTS TO: Building Principal

TERMS OF EMPLOYMENT: 9-month position (in-person student contact days). Salary and benefits as determined by the Board of Education and the Employee Handbook

Job Goals, Duties and Responsibilities:

- Provide academic and behavioral support for middle school and high school students in the Spanish classroom.
- Monitor students during assigned periods within a variety of school environments for the purpose of maintaining a safe and positive learning environment.
- Assist administration in implementing district policies and guidelines that govern student behavior and safety.
- Maintain an orderly and safe classroom environment.
- Collaborate with school and district personnel to ensure student success is maximized.
- Communicate with administration about classroom concerns.
- Assists with all functions related to the daily routines and procedures and assures that all matters related to the daily operation of the program are performed.
- Report student concerns directly and promptly to the building principal.
- Perform related work as required
- Prepare specialized materials that students may need as directed by the instructor.
- Have a positive rapport with students, staff, and parents.
- Work collaboratively with colleagues.
- Maintain confidentiality of student and work-related information
- Perform other duties as may be assigned by the Principal

- Adhere to all expectations described in the Support Staff Handbook
- Attend all required meetings as described in the Support Staff Handbook
- Comply with district policies, operating procedures and school requirements

The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the District.

TERMS OF EMPLOYMENT: Salary and benefits are established by the Manawa Board of Education.

EVALUATION: The secondary principal shall evaluate the performance of the Instructional Paraprofessionals.